



Northern Lights Schools Edsby Parent Portal Access Request

To the Parents/Guardians of Northern Lights School Division (NLSD):

We are excited to invite you to the NLSD Edsby Parent Portal for communicating with schools and engaging with your child's progress!

What is the NLSD Edsby Parent Portal?

NLSD is using a new family communication, student achievement, and engagement system, called Edsby. The Edsby Parent Portal is replacing PowerSchool Parent Portal, which is no longer available in the division. Edsby is a comprehensive K-12 digital learning & data platform to provide a modern way for parents and guardians to follow their children's progress at school, receive school updates, and much more. Edsby is a place you can visit to keep up to date on your child's school information and progress.

The NLSD Edsby Parent Portal is a platform used to access your child's attendance records, assignments, course materials, grades, classes, school news and calendars. The NLSD Edsby Parent Portal provides better access to information that will empower families to have richer and more engaging conversations at home.

Edsby recommends accessing Edsby using a web browser for the most complete experience, but Edsby has an Apple or Android free app for all smartphones and tablets. Edsby works great within your phone's browser as well.

How do parents/guardians get access to the NLSD Edsby Parent Portal?

1. On this form, provide the name(s) and email address(es) of up to 2 parents or legal guardians who require access to the NLSD Edsby Parent Portal. This information must match what is currently on record as your child's parent or legal guardian in our student information system. In the event the information does not match, the school will contact you.
2. Sign and return this form to your child's school.
3. Invitations to activate your NLSD Edsby Parent Portal account will be sent to the email address(es) provided by you on this form as soon as the school can process the request.

Name of Student: _____

School: _____

Classroom/Homeroom Teacher (if known) _____

Date: _____

Name of Parent/Legal Guardian	Email Address	Signature

(for office use only)

1. Verified Contact Info ☐ 2. Granted Access in MSS ☐ 3. Sent Invite from Edsby ☐